

(LETTERHEAD OF LOCAL SPONSOR)

Chief, Planning Division  
U. S. Army Engineer District, Louisville  
P.O. Box 59  
Louisville, Kentucky 40201-0059

(CURRENT DATE)

To Whom It May Concern:

The (city of, town of, county of) hereinafter called the "sponsor," is interested in obtaining Corps of Engineers assistance in addressing flooding problems in (city of, town of, county of).

The sponsor is aware of the following non-federal cost sharing requirements associated with the Corps' flood control projects completed under authority of Section 204 of the 1992 Water Resource & Development Act.

a. Feasibility Study. The Corps will conduct an Initial Appraisal, which is 100% federally funded up to \$100,000. If the initial appraisal determines that Section 204 is applicable a Feasibility Study is conducted at 75% Federal and 25% non-Federal for the purposes of determining scope and cost.

b. Preparation of Plans and Specifications. Detailed design and preparation of plans and specifications are treated as part of total project costs for purposes of cost sharing and the non-federal cost share for these activities is collected with the construction cost share.

c. Non-Federal Share of Construction. The non-federal share is 25%. The sponsor is aware of the following:

Operation and Maintenance. The sponsor will be responsible for operation and maintaining the project upon completion.

Initial Assessment and Feasibility Study. The initial assessment normally takes 3 - 6 months and will provide the basis for determining the scope of study and whether the Section 204 authority appears appropriate. The sponsor understands that the Corps will undertake the first phase of study when funds are available which may vary 18 - 24 months depending upon the size of the potential project and the federal budget cycle.

Expression of Intent. The sponsor is aware that this letter constitutes an expression of intent and not a contractual obligation and that the sponsor or the Corps may opt to discontinue the project development process at each stage as described in "a" and "b" above.

Signed by Chief Executive Officer  
Legal Counsel for the Government Entity